

Elkhart Lake Board of Trustees Minutes January 10, 2022

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on January 10, 2022. Members present included Ann Buechel-Haack, Lisa Doeber, Mary Farron, Terri Knowles, Fred Kraemer, Nan Siebert, Patti Zuelke and Director Rachel Montes. Member not present: Sarah Rudnick

Vice-President Siebert called the meeting to order at 9:02 a.m. (Ann/Patti) moved to approve the agenda as posted. The motion received unanimous approval.

Public Comments and/or Trustee Comments: Terri reported that the Village's facilities study is proceeding on schedule, with the goal of having in place a 10-year vision for all village properties.

Disposition of Minutes: It was moved by (Ann/Terri) to approve the minutes of the regular monthly meeting and the special meeting of November 24th. The motion received unanimous approval.

Treasurer's Report: Ann reported that the Memorial Fund has total assets of \$30,571.54. It was moved by (Terri/Mary) to approve the report as presented. The motion received unanimous approval.

Library Director's Report: The director reported that our income for November was \$170.91 and expenses were \$2,678.04, and our income for December was \$188.91 with expenses of \$3,119.44. It was moved by (Patti/Ann) to approve both reports. The motion received unanimous approval.

- Circulations were down slightly for the past two months but digital use continues to increase.
- The Story Time program and the Coffee Hour enjoy good participation. Additionally, the staff created several special programs (ie. Mini-terrariums, Drop In Jewelry, etc) that were well-received.
- Rachel has prioritized the goal of community outreach with special emphasis on the ELGS. She also reported on the day-to-day management of the library.
- The Friends of the Library have again funded several items from the library's wish list.
- The Monarch Library System has been awarded a technology grant.

New Business: The Bulletin Board Policy was reviewed.

Old Business: Due to the virus spike, the Story Hour program has been suspended for the immediate future, and the book club discussion has assumed a hybrid format.

It was moved by (May/Lisa) to adjourn our meeting at 9:34 a.m. The motion received unanimous approval. Our next meeting is scheduled for February 14, 2022.

Respectfully submitted,
Fred Kraemer, secretary