

**Elkhart Lake Board of Trustees Minutes  
September 13, 2021**

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on September 13, 2021. Members present included Sarah Rudnick, Ann Buechel-Haack, Lisa Doebert, Mary Farron, Terri Knowles, Fred Kraemer, Nan Siebert, Patti Zuelke and Director Rachel Montes.

President Rudnick called the meeting to order at 9:00 a.m. (Ann/Patti) moved to approve the agenda with the request that item f-1 Budget Approval be moved to the top of the agenda. The motion received unanimous approval.

**Public Comments and/or Trustee Comments:** Terri reported that the Village's ad hoc Design and Improvement Committee is reviewing long-term village property needs which includes the library facility.

**Disposition of the Minutes:** It was moved by (Ann/Mary ) to approve the minutes of the August 9th regular and closed session meetings, and the income/expense report of the August 9th meeting. The motion received unanimous approval.

**Library Director's Report:** The director reported that our income was \$81.64 and expenses were \$4,062.95. It was moved by (Patti/Terri) to approve the report. The motion received unanimous approval.

- Circulations increased 19% compared to last year and digital resource use was up 18%.
- The Summer Library Program has successfully concluded with 146 children/youth participating and 16 adults . The Story Hour time and the Take & Makes continue to be popular library features.
- Rachel has launched the School Year Reading Challenge for ages 4-18, which will run from September 1 through May 31.
- Riti Grover has been hired as the new Director of Monarch Library System.

**New Business:** It was moved by (Terri/Mary) to go into closed session at 9:05 a.m. in accordance to Wisconsin Statute 19.85 (1) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. Aye votes: Sarah Rudnick, Ann Buechel-Haack, Lisa Doebert, Mary Farron, Terri Knowles, Fred Kraemer, Nan Siebert and Patti Zuelke. Nay votes: none.

The board returned to open session at 9:14 a.m.

It was moved by (Patti/Nan) to approve the proposed 2022 library budget. The motion received unanimous approval.

**Old Business:** Rachel reported that the Village Board requires that masks be worn in(side) all village buildings. A brief discussion followed on how the library could best implement this policy.

It was moved by (Terri/Lisa) to adjourn our meeting at 9:46 a.m. The motion received unanimous approval. Our next meeting is scheduled for October 11th, 2021.

Respectfully submitted,  
Fred Kraemer, secretary