

## **Elkhart Lake Board of Trustees Minutes July 12, 2021**

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on July 12, 2021. Members present included Sarah Rudnick, Lisa Doebert, Mary Farron, Terri Knowles, Fred Kraemer, Patti Zuelke and Directors Betty McCartney and Rachel Montes. Members not present: Ann Buechel-Haack and Nan Siebert

President Rudnick called the meeting to order at 9:00 a.m. (Mary/Patti) moved to approve the agenda. The motion received unanimous approval. Sarah welcomed our soon-to-be director, Rachel Montes, to our meeting.

**Public Comments and/or Trustee Comments:** Terri reported that she hears many positive comments about the library and its staff.

**Disposition of the Minutes:** It was moved by (Patti/Terri) to approve the minutes of the June 14th regular meeting. The motion received unanimous approval.

**Treasurer's report:** Ann reported a Memorial Fund balance of \$30,844.74. It was moved by (Patti/Terri) to approve the report as presented. The motion received unanimous approval. It was further moved by (Mary/Patti) to authorize Ann to move our CD account to a different banking institution if a more beneficial option arose. The motion received unanimous approval.

**Library Director's Report:** The director reported that our income was \$147.21 and expenses were \$2,593.69. It was moved by (Patti/Terri) to approve the report. The motion received unanimous approval.

- Circulations are up slightly compared to last year. Digital use is up 41%.
- The Summer Library Program is going well, with 116 readers registered and participating. Combined with other programs, 462 patrons availed themselves of library opportunities in June.
- The Friends of the Library Pop-Up Book Sales will be held on July 31 and August 7.

**New Business:** It was moved by (Terri/Mary) to approve the proposed language modifications to the circulation policy. The motion received unanimous approval. Betty also reviewed the Educational Institutional Pass Policy. These changes will be considered at our next meeting.

New furniture for the director's office was discussed

Betty also alerted the Board to Trustee Training webinar opportunities.

**Old Business:** Betty reported that COVID protocols remain the same as last month.

It was moved by (Terri/Mary) to go into closed session at 9:47 a.m. in accordance to Wisconsin Statute 19.85 (1) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. Aye votes: Sarah Rudnick, Lisa Doebert, Mary Farron, Terri Knowles, Fred Kraemer, and Patti Zuelke. Nay votes: none.

It was further moved by (Terri/Patti) to return to open session at 9:59 a.m. The motion received unanimous approval. The closed session required no action.

(Terri/Mary) moved to adjourn our meeting at 10:00 a.m. The motion received unanimous approval. Our next meeting is scheduled for August 9, 2021.

Respectfully submitted,  
Fred Kraemer, secretary