

Elkhart Lake Board of Trustees Minutes October 12, 2020

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on October 12, 2020. Members present included Marjean Pountain, Fred Kraemer, Sarah Rudnick, Nan Siebert, Patti Zuelke and Director Betty McCarthy. Members not present: Ann Buechel-Haack, Mike Popelka and Bobbie Stroessner.

President Pountain called the meeting to order at 9:00 a.m. (Nan/Patti) moved to approve the agenda as presented. The motion received unanimous approval.

Public Comments and/or Trustee Comments: There were no comments to share.

Disposition of the Minutes: It was moved by (Sarah/Nan) to approve the minutes of the September 14th regular and special meetings. The motion received unanimous approval.

Treasurer's Report: Ann reported the total assets of the Memorial Fund to be \$30,838.00. It was moved by (Patti/Nan) to approve the report. It received unanimous approval.

Library Director's Report: The director reported that our income was \$505.64 and expenses were \$2,006.90. It was moved by (Sarah/Ann) to approve the report. The motion received unanimous approval. The income received included gifts in memory of Katie Clemens.

- Circulation of library materials slightly exceeded last year's usage.
- Digital materials continue to be popular resources.
- Betty shared a list of the activities that she and the staff have undertaken this past month.
- Betty also shared a progress update of her 2020 goals and objectives.

New Business: A draft copy of the job description for the position of library director was reviewed.

The meeting adjourned at 10:08 a.m. Our next meeting is scheduled for November 9, 2020.