

**Elkhart Lake Board of Trustees Minutes
December 14, 2020**

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on December 14, 2020. Members present included Marjean Pountain, Fred Kraemer, Mike Popelka, Sarah Rudnick, Nan Siebert, Bobbie Stroessner, Patti Zuelke and Director Betty McCarthy. Member not present: Ann Buechel-Haack

President Pountain called the meeting to order at 9:03 a.m. (Nan/Sarah) moved to approve the agenda. The motion received unanimous approval.

Public Comments and/or Trustee Comments: Bobbie shared recent activities of the Village Board.

Disposition of the Minutes: It was moved by (Sarah/Nan) to approve the minutes of the November 9th regular meeting. The motion received unanimous approval.

Old Business: It was moved by (Sarah/Bobbie) to enter into closed session at 9:12 a.m. in accordance to Wisconsin Statute 19.85 (1) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. Aye votes: Marjean Pountain, Fred Kraemer, Mike Popelka, Nan Siebert, Sarah Rudnick and Patti Zuelke. Nay votes: none

It was moved by Sarah/Bobbie to return to open session at 9:19 a.m. The motion received unanimous approval.

Library Director's Report: The director reported that our income was \$465.52 and expenses were \$2,656.23. It was moved by (Bobbie/Patti) to approve the report. The motion received unanimous approval. The received income included a gift to the library from Linda Bunkfeldt-Popp.

- Betty has begun collecting statistics for the year-end annual report. She also reported on the tasks and activities conducted by the staff to run the library.
- Circulation of library materials was up 14% compared to last year.
- 25 patrons participated in virtual library programs and 36 Take & Make kits were picked up for home use.
- Story Time To-Go kits are being created in lieu of in-person story time.

New Business: There was no new business to consider.

The meeting adjourned at 9:38 a.m. upon a motion by (Mike/Patti). The motion received unanimous approval. Our next meeting is scheduled for January 11, 2021.

Respectfully submitted,
Fred Kraemer, Secretary