

**Elkhart Lake Board of Trustees Minutes
November 9, 2020**

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on November 9, 2020. Members present included Marjean Pountain, Ann Buechel-Haack, Fred Kraemer, Sarah Rudnick, Nan Siebert, Bobbie Stroessner and Director Betty McCarthy. Members not present: Mike Popelka and Patti Zuelke.

President Pountain called the meeting to order at 9:05 a.m. (Nan/Ann) moved to approve the agenda as presented. The motion received unanimous approval.

Public Comments and/or Trustee Comments: Bobbie shared recent activities of the Village Board. Betty shared a letter and memorial sent to the library in memory of David Radke.

Disposition of the Minutes: It was moved by (Sarah/Nan) to approve the minutes of the October 12th regular meeting. The motion received unanimous approval.

Library Director's Report: The director reported that our income was \$280.17 and expenses were \$3,340.68. It was moved by (Ann/Nan) to approve the report. The motion received unanimous approval.

- Circulation of library materials and digital materials again exceeded last year's usage.
- Sixty patrons participated in library programs. Seventy-seven Take & Make kits were picked up for home use.
- Story Time To-Go kits are being created in lieu of in-person story time.
- An upgrade to the outdoor wi-fi system allows for improved street and park side usage.

New Business: There was no new business to consider.

Old Business: It was moved by (Ann/Sarah) to approve the revised Library Director job description subject to a grammatical review that would not change the content of the document. The motion received unanimous approval.

The meeting adjourned at 10:05 a.m. upon a motion by (Ann/Sarah). The motion received unanimous approval. Our next meeting is scheduled for December 14, 2020.

Respectfully submitted,
Fred Kraemer, Secretary