April 13, 2020

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on April 13, 2020 via a conference call.   Members present included Marjean Pountain,  Ann Buechel-Haack, Fred Kraemer, Mike Popelka, Sarah Rudnik, Nan Siebert, Bobbie Stroessner, Patti Zuelke and Director Betty McCartney.

President Pountain called the meeting to order at 9:15 a.m.  (Ann/Patti) moved to approve the agenda as presented.

**Public Comments and/or Trustee comments:**  Betty shared a thank you note from library staff member Rachel Montes.

**Disposition of the Minutes**:  It was moved by (Ann/Nan))  to approve the minutes of the March meeting.  The motion received unanimous approval.

**Treasurer’s Report:**  Ann reported that the total assets of the library’s memorial fund to be $30,690.32.  It was moved by (Nan/Mike) to approve the report as presented.  The motion received unanimous approval.

**Library Director's Report:**  The director reported that our income was $9.51 and expenses were $3,339.67.  It was moved by (Sarah/Ann) to approve the report as presented.  The motion received unanimous approval.

Because of the library closure, circulations dipped, of course. However, the use of electronic media, (i.e. Rbdigital) increased 107%.

Both the director and the staff are using the internet and social media to assist patrons, process materials and plan projects and programs, among other tasks.  The staff is also using webinars as a venue to improve their professional skills.

**Old or Unfinished Business:** There was no old business to transact.

**New Business:** It was moved by (Ann/Mike) to go into closed session at 9:45 a.m. in accordance to Wisconsin Statute 19.85 (1) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.  Aye votes:  Marjean Pountain,  Ann-Buechel Haack, Fred Kraemer,  Mike Popelka,  Nan Siebert, Sarah Rudnick, Bobbie Stroessner and Patti Zuelke. Nay votes: none

The board returned to open session at 9:53 a.m.

Our next meeting is scheduled for May 11, 2020. The meeting adjourned at 9:56 a.m. upon a motion by (Ann/Bobbie).  The motion received unanimous approval.

Respectfully submitted,

Fred Kraemer

Elkhart Lake Library Board of Trustees Minutes

Closed Session Meeting

April 13, 2020

The Board entered into closed session at 9: 45 a.m. It was moved by (Ann/Mike) to continue employing and paying the library staff for the duration of the library closure caused by the COVID-19 pandemic. The motion received unanimous approval.

The Board returned to open session at 9:53 a.m.

Respectfully submitted,

Fred Kraemer