

Elkhart Lake Library Board of Trustees Minutes
January 13,2020

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on January 13, 2020. Members present included Marjean Pountain, Ann-Buechel Haack, Fred Kraemer, Nan Siebert, Bobbie Stroessner, Patti Zuelke and Director Betty McCartney. Members not present: Mike Popelka and Sarah Rudnick

President Pountain called the meeting to order at 9:00 a.m. (Ann/Nan) moved to approve the agenda as presented. The motion received unanimous approval.

Public Comments and/or Trustee comments: There were no public or trustee comments to share.

Disposition of the Minutes: It was moved by (Ann/Nan) to approve the minutes of the November regular and closed session meetings. The motion received unanimous approval.

Treasurer's Report: Ann shared the 4th quarter Memorial Fund Report. Total assets as of December 31, 2019 are \$30,686.20. It was moved by (Nan/Patti) to approve the report as presented. The motion received unanimous approval.

Library Director's Report: The director reported that income for December was \$191.97 and expenses were \$3,388.95. The final income report showed an additional \$275.00 and expenses of \$764.37. The director further reported that January income of \$258.75 and expenses of \$1,447.80. It was moved by (Ann/Nan) to approve the reports as presented. The motion received unanimous approval. The income also reflects gifts given to the library by Linda Bunkfeldt-Popp and Joanne Koebel.

Circulations for November and December dipped a bit compared to last year, however the total number of items circulated in 2019 increased when compared to 2018. Digital materials are becoming increasingly popular.

One hundred, twenty-four patrons attended programs at the library in November and fifty-nine in December. The Elf visit (window seat ribbon-cutting ceremony) had twenty-five attendees. Besides the routine library work, the staff is participating in an award-winning children's books evaluation program.

New Business: It was moved by (Ann/Bobbie) to approve the Monarch Library System Membership Agreement. The motion received unanimous approval.

The Board considered a first review of the Fines and Fee Policy amendments.

Old or Unfinished Business: Betty shared the progress being made by the Strategic Planning Committee. The committee is nearing the end of their task.

Our next meeting is scheduled for February 10, 2020. The meeting adjourned at 10:14 a.m. upon a motion by (Patti/Nan). The motion received unanimous approval.

Respectfully Submitted,
Fred Kraemer