

Elkhart Lake Library Board of Trustees Minutes

October 14, 2019

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on October 14, 2019. Members present included Marjean Pountain, Mike Popelka, Sarah Rudnick, Ann Buechel Haack, Patti Zuelke, and Director Betty McCartney. Members not present: Nan Siebert, Fred Kraemer, and Bobbie Stroessner.

President Pountain called the meeting to order at 9:00. (Mike/Sarah) moved to approve the agenda as presented. The motion received unanimous approval.

Public Comments and/or Trustee Comments: Patti reported on the Friends of the Library successful summer book sale. A total of \$1129.00 was sold. Also the Friends have agreed to be the fiscal agent for the "Park on the Square" project because of the Friends 501(c)(3) status.

Jessica from the village office has indicated \$104,080 will be coming from the Village to fund the library.

Disposition of the Minutes: It was moved by (Sarah/Mike) to approve the minutes of the August regular meeting. The motion received unanimous approval.

Correspondence: Betty reported that the library has received a donation from Ed Zieve.

Treasurer's Report: Ann presented the treasurer's report as of September 30, 2019. The total assets are \$30,681.66. She also reported an increase of the CD rate. Report was moved/seconded by (Patti/Sarah) with unanimous approval.

Library Director's Report: The director reported that the total income for September was \$260.17 and expenses were \$3199.68. Report was moved/seconded by (Mike/Ann) with unanimous approval. The total income for October was \$294.53 and expenses were \$3199.68. Report was moved/seconded by (Ann/Sarah) with unanimous approval.

Circulation for August showed an increase of 2.4% compared to 2018. Circulation in September showed a -1.9% compared to 2018. The ukulele program with Lil Rev in August was a huge success-too many to count! Betty went to the high school to speak with the Freshmen and Sophomore English classes.

The library will now be checking each person's physical address to make sure revenues are being sent to the correct library.

"Imagine Your Story will be the theme of the summer 2020 library program. Betty has secured 4 of the 5 guest presenters already.

Betty presented a review of the Library Director's Goals and Objectives. A goal for 2020 will be to implement an Alternative Summer Reading Program in conjunction with the Elkhart Cares group.

Mike asked if there was a possibility of having High school yearbooks digitized.

New Business: The Memorandum of Understanding between the Monarch Library System and the Elkhart Lake Public Library was presented. It was moved/seconded by (Ann /Sarah) with unanimous approval.

The library will be closed for staff training on November 11.

Old/Unfinished Business: Sarah updated the board on the progress of the Strategic Planning Committee. November 5 is their next meeting date.

Our next meeting is scheduled for November 11, 2019 in the Civic Center. Nan, Ann, and Betty will meet prior to the November meeting to discuss the 2020 budget.

Betty announced the Annual Trustee Event in West Bend on October 24 and would welcome a library board member to attend with her.

Ann announced an Open House at the High School on October 27.

The meeting adjourned at 9:46 following a motion by (Mike/Ann). The motion received unanimous approval.

Respectfully submitted,

Patti Zuelke

(substituting for Fred Kraemer)