

Elkhart Lake Library Board of Trustees Minutes
July 9, 2018

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on July 9, 2018. Members present included Marjean Pountain, Richard Baumann, Ann Buechel-Haack, Fred Kraemer, Mike Popelka, Nan Siebert, Patti Zuelke and Director Betty McCartney. Member not present: Sarah Rudnick,

President Pountain called the meeting to order at 9:02 a.m. (Mike/Nan) moved to approve the agenda as presented. The motion carried unanimously.

Public Comments and/or Trustee comments: Richard shared highlights and actions of recent Village Board meetings.

Disposition of the Minutes: It was moved by (Patti/Richard) to approve the minutes of the June monthly board meeting. The motion carried unanimously.

Treasurer's Report: Ann reported that the total assets of the Memorial Fund to be \$36,156.79. It was moved by (Mike/Nan) to approved the report as presented. The motion carried unanimously.

Library Director's Report: The director reported that the total income for June was \$284.26 and expenses were \$4,576.33. It was moved by (Nan/Ann) to approve the report as presented. The motion carried unanimously.

- Items circulating through the library increased 3.4% compared to last year.
- Four hundred, fifty persons participated in library programs this month, or had library staff present information to them.
- The summer library program is progressing well.
- Paige Ward is a student volunteer at the library.
- Emma and Claire Jadin became our newest Reading Stars by completing the 1000 Books before Kindergarten program.

Old or Unfinished Business: Betty updated the board on the most current Embury plans to refresh the library.

- It was moved by (Mike/Ann) to approve the Disaster/Inclement Weather policy. The motion carried unanimously.
- It was moved by (Ann/Nan) to approve the Expenditure Approval Policy with suggested changes. The motion carried unanimously.

New Business: Some time was spent reviewing the By-laws. Finishing the review was tabled for a future meeting.

- The Budget Committee, comprised of Ann, Marjean, Mike, and Betty will be meeting August 8th.

Our next meeting is scheduled for August 13, 2018. The meeting adjourned at 10:15 upon a motion by (Ann/Patti). The motion carried unanimously.

Respectfully Submitted,
Fred Kraemer