

Elkhart Lake Library Board of Trustees Minutes  
January 8, 2018

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on January 8, 2017. Members present included Marjean Pountain, Richard Baumann, Ann Buechel-Haack, Fred Kraemer, Sarah Rudnick, Nan Siebert and Director Betty McCartney. Members not present: Mike Popelka and Patti Zuelke.

President Pountain called the meeting to order at 9:01 a.m. (Nan/Sarah) moved to approve the agenda as presented. The motion carried unanimously.

**Public Comments and/or Trustee comments:** Richard shared highlights and actions of recent Village Board meetings. Significant for the library are village plans to build a public restroom.

**Disposition of the Minutes:** It was moved by (Ann/Nan) to approve the minutes of the November monthly board meeting. The motion carried unanimously.

**Treasurer's Report:** Ann reported that the Memorial Fund balance as of December 31, 2017 is \$36,144.90. It was moved by (Nan/Rich) to approve the report as presented. The motion carried unanimously.

**Library Director's Report:** The director reported the total income for November to be \$105.24 and expenses of \$1,936.97. (Sarah/Nan) moved to accept the report as presented. The motion carried unanimously. Betty further reported that the income for December was \$496.62 and expenses were \$5,202.47. It was moved by (Ann/Sarah) to accept the report as presented. The motion carried unanimously. The income included a gift from Linda Bunkfeldt-Popp.

- Betty shared year-end circulation statistics and participation numbers for library events.
- The Friends of the Library have set-up an ongoing book sale rack.
- The library is now an avenue whereby patrons may avail themselves of Gale Courses training. Gale Courses are on-line life time learning or work development courses.
- Betty also shared that there is a movement at the state level to redesign library systems.

**Old or Unfinished Business:** It was moved by (Sarah/Rich) to approve the revised Fine & Fee Policy. The motion carried unanimously. Betty also shared the draft of the revised Circulation Policy.

**New Business:** There was no new business to consider.

Our next meeting is scheduled for February 12, 2018 at 9:00 a.m. it was moved by (Rich/Sarah) to adjourn at 9:50 a.m. The motion carried unanimously.

Respectfully submitted,  
Fred Kraemer