

Elkhart Lake Library Board of Trustees Minutes
January 9, 2017

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on January 9, 2017. Members present included Marjean Pountain, Richard Baumann, Fred Kraemer, Mike Popelka, Sarah Ryan, Nan Siebert, Patti Zuelke and Director Betty McCartney. Member not present: Ann Buechel-Haack,

President Pountain called the meeting to order at 9:01 a.m. (Mike/Nan) moved to approve the agenda as presented. The motion carried unanimously.

Public Comments and/or Trustee comments: Richard shared that the village had received a \$94,000 grant to be used toward replacing lead water pipes in the village.

Disposition of the Minutes: It was moved by (Nan/Sarah) to approve the minutes of the December 12 monthly board meeting and the closed session meeting. The motion carried unanimously.

Treasurer's Report: The treasurer reported a total asset balance of \$36,410.92 at the close of December 31. It was moved by (Rich/Nan) to approve the report as presented. The motion carried unanimously.

New Business: It was moved by (Mike/Sarah) to repair the south entrance door and replace the adjacent window panel for a total cost of \$1,448.00. The motion carried unanimously.

Library Director's Report: The director reported the total income for December to be \$425.13 and expenses of \$5,775.80. (Patti/Rich) moved to accept the report as presented. The motion carried unanimously. The income amount included a gift from Linda Bunkfeldt-Popp.

- Circulation of materials for December was comparable to last year although the use of E-books and magazines was less popular.
- 108 patrons attended library programs in December
- Easicat was off-line from December 8-15 to reconcile materials to the new Monarch catalog. The transition was handled smoothly by our staff.
- Betty updated the website with the new Monarch System information.

Correspondence: A thank you note from the Horicon Public Library staff for Betty's help in setting-up that library's label manager was shared.

Old or Unfinished Business: There was no business to consider.

Our next meeting is scheduled for February 13, 2017. It was moved by (Nan/Patti) to adjourn the meeting at 9:28 a.m. The motion carried unanimously.

Respectfully submitted,
Fred Kraemer