

Elkhart Lake Library Board of Trustees Minutes
February 13, 2017

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on February 13, 2017. Members present included Marjean Pountain, Richard Baumann, Ann Buechel-Haack, Fred Kraemer, Sarah Rudnick, Nan Siebert, Patti Zuelke and Director Betty McCartney. Member not present: Mike Popelka,

President Pountain called the meeting to order at 9:00 a.m. (Nan/Richard) moved to approve the agenda as presented. The motion carried unanimously.

Public Comments and/or Trustee comments: Richard shared highlights of the recent Village Board meeting.

Disposition of the Minutes: It was moved by (Sarah/Richard) to approve the minutes of the January 9th monthly board meeting. The motion carried unanimously.

New Business: Betty shared highlights of the 2016 Public Library Annual Report. One significant statistic was that library visits increased 19% this past year. It was moved by (Patti/Nan) to approve the report. The motion carried unanimously.

- A new bid is being sought for repairing the south entrance door and adjacent window.
- Anders Waage has submitted an Eagle Scout landscaping proposal. Betty will work with him on refining his original ideas.

Library Director's Report: The director reported the total income for January to be \$298.56 and expenses of \$3,127.41. (Nan/Sarah) moved to accept the report as presented. The motion carried unanimously.

- There was a slight usage dip in circulated materials in January.
- 53 patrons attended library programs in January
- Betty has been elected to chair the new Monarch Library System's ILS committee. This committee is responsible for setting policy related to the Polaris (check-out) system.
- Many routine tasks occupied the staff's time in January.

Old or Unfinished Business: The eighth-grade students each year do a 'local history project' and Ann asked if this electronically formatted material could be made available for library patron usage. Implementation of the request is under consideration.

Our next meeting is scheduled for March 13, 2017. It was moved by (Ann/Richard) to adjourn the meeting at 9:54 a.m. The motion carried unanimously.

Respectfully submitted,
Fred Kraemer