Elkhart Lake Library Board of Trustees Minutes

July 13, 2015

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on July 13, 2015. Members present included  Marjean Pountain, Kasia Baldikoski, Richard Baumann, Fred Kraemer, Rosemarie Lauer, Mike Popelka, and Director Betty McCartney.  Member not present: Ann Buechel-Haack, Nan Siebert

President Pountain called the meeting to order at 9:02 a.m.   (Richard/Rose) moved to approve the agenda as presented.  The motion carried unanimously.

Public Comments and/or Trustee Comments:  Richard highlighted recent considerations and actions of the Village Board which would be of interest to the board.

Treasurer’s Report:  The Treasurer reported that total assets as of July 13 to be $26,519.33 with a checking account balance of $1,810.21.  (Mike/Kasia) moved to accept the report.  The motion carried unanimously.  It was further moved by (Kasia/Richard) to renew the CD at the National Exchange Bank. The motion carried unanimously.

Library Director's Report:

The Director reported income for June to be $433.37  and expenses were $1,191.93.   (Richard/Mike) moved to accept the report as presented. The motion carried unanimously.  Betty also shared the quarterly income/expense report of the Friends of the Library and the quarterly report of the library’s budget and expenses.

During the month of  June, 3,744 items circulated through the library, continuing the trend of record-setting monthly circs.  This is a 7.7% increase when compared to last  year’s usage.

Other highlights:

-  The summer library program is keeping the staff busy.  Almost 150 children/youth have signed up for this year’s program.

-  In June, the library conducted 16 programs with 365 persons in attendance.

- The Friends of the Library have purchased an I-Pad Mini for staff usage.

  - Betty has volunteered to serve on the Professional Development Committee of the Chamber of Commerce and the Eastern Shores Library Circulation Committee.

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Communications:  The Eastern Shores Library System director contacted Betty concerning the long-standing agreements between local libraries and the system.

New Business:

- Nan Siebert, Ann Buechel-Haack and Marjean Pountain have been appointed to the 2016 Budget Planning Committee.

- The Polaris operating system will be upgraded on August 12, and the library will be closed in the forenoon for staff planning and training.

- Betty shared the concept of a new electronic program that would notify patrons of outstanding fines.

Old or Unfinished Business:

- An elevator maintenance program and contract is still pending.

- It was moved (Rich/Kasia) to pay Harold’s Landscaping $482.00 to replace eroded dirt and to re-sod  the grounds area near the sidewalk.

Our next meeting is scheduled for  August 10th.  (Kasia/Richard) moved to adjourn the meeting at 9:47 a.m.  The motion carried unanimously.

Respectfully submitted,

Fred Kraemer