Dear Board:

Below are the September minutes.  The special meeting minutes will be distributed at our meeting. (FK)

Elkhart Lake Library Board of Trustees Minutes

September `4, 2015

The monthly meeting of the Elkhart Lake Public Library Board of Trustees was held on September 14, 2015. Members present included Marjean Pountain, Kasia Baldikoski, Richard Baumann, Ann Buechel-Haack, Fred Kraemer, Mike Popelka, Nan Siebert and Director Betty McCartney.  Member not present:  Rosemarie Lauer

President Pountain called the meeting to order at 9:01 a.m.   (Mike/Nan) moved to approve the agenda as presented.  The motion carried unanimously.

**Public Comments and/or Trustee Comments**:  Richard shared information from the Village Board meetings which included the creation of a new TIFF District and that a veterinary clinic will be coming to Elkhart Lake.

**Disposition of the Minutes**:  It was moved by (Nan/Ann) to approve the minutes of the August meeting with the following corrections:  The Eastern Shores Library System is considering the purchase of a new delivery van, not has  purchased a van, and that the July minutes had been approved upon a motion by (Mike/Ann) .  The motion carried unanimously.

**Closed Session**:  It was moved by (Mike/Kasia) to go into closed session at 9:09 a.m. in accordance with Wisconsin Statue 19:85 (l) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercise responsibility.  Aye votes:  Kasia, Richard, Ann, Fred, Marjean, Mike and Nan.  Nae votes: none.  It was further moved by (Nan/Ann) to return to open session at 9:12 a.m.   The motion carried unanimously.

It was moved by (Margene/Kasia) to approve the proposed 2016 employee salary schedule.  The motion carried unanimously.

**Treasurer’s Report**:  There was no treasurer‘s report for September..

**Library Director's Report:**   The Director reported income for August to be $1,179.09 and expenses of $1,046.34.   (Ann/Kasia) moved to accept the report as presented. The motion carried unanimously.

During the month of  August, 3,422 items circulated through the library, and library programs continue to be well-attended.  A special activity and success was the Down Town Night booth.

Other highlights:

-  Betty attend five Village or Eastern Shores Library System meetings.

-  A draft copy of a Network Agreement between the Eastern Shores Library System and its member libraries was presented by the system director.

- The System has four library board vacancies to be filled by persons who are members of local library boards.

**Committee Reports:**   The Budget Committee proposed a 2016 budget of $213,384.00.  It was moved by (Ann/Nan) to approve the budget as presented.  The motion carried unanimously.

**Communications:**  There were no communications.

**New Business**:  Betty shared a function of the new Polaris (catalog operating system) that would allow patrons to check out materials for themselves and other ‘family’ members.

**Old or Unfinished Business:**

- Kone Elevators continues to be the  maintenance provider for the library elevator.

- The concept of a south-side vestibule addition is being shared with the Village Board.

Our next meeting is scheduled for October 12, 2015 .  (Kasia/Mike) moved to adjourn the meeting at 10:07 a.m.  The motion carried unanimously.

Respectfully submitted,

Fred Kraemer